**Entrepreneur Application Form**

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| **NAME OF ENTREPRENEUR:**  |  |
| **DATE/ PLACE OF BIRTH:** |  |
| **ADDRESS:** |  |
| **TEL:**  |  |
| **EMAIL:** |  |
| **GENDER:**  |  **FEMALE: MALE:** |
| **WORKSPACE REQUEST** |  **125 M2: 250 M2: 500 M2:** |

I hereby declare that I accept the following conditions and wish to take part in Osmaniye İŞGEM with this document:

* *The information and content provided in this application form in the day of submitting this application is true, accurate, complete, up-to-date and not misleading.*
* *I understand that any incorrect information or content of false statement may result in the termination of the application process.*
* *If there are any changes to the information or content that I have provided during the application and assessment process, I shall immediately inform Osmaniye İŞGEM Administration and update the information and content provided.*
* *I have read and understood the Tenant Handbook; I accept and undertake to adhere to all the rules and conditions contained in the Tenant Handbook.*
* *The business I will establish shall be in the status of real or legal person defined in the Turkish Commercial Code.*
* *I declare that I will establish my new business within ISGEM.*
* *I declare that if I wish to apply to KOSGEB to benefit from KOSGEB's new entrepreneur support, I know that I must bear the following conditions:*
1. *Having no ownership of more than 50% partnership in an enterprise with respect to the same activity (according to the current 4-code NACE-Economic Activity Classification) in the last 1 year as of the establishment date.*
2. *Having no other enterprise in the form of legal entity in my possession*
3. *Having not more than 50% partnership in any business established in the status of legal entity.*
4. *Having minimum of the 30% of the shares in the new enterprise to be established and being in the status of a founding partner*
5. *Having not benefited from the KOSGEB’s entrepreneurship support before.*

**Sign/Date**

*To be filled by the authorised personel*

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| **APPLICATION DATE:** |  |
| **APPLICATION NUMBER:** |  |

1. **General Information about Business Idea**

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| 1. What is your business idea? Why did you decide to start this business idea? What is your product or service? Who are your customers?
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| 1. Will your business be established in one these sectors below?

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| --- | --- |
| Machinery and spare parts  |  |
| Furniture |  |
| Olive and Olive Oil |  |
| Chemical Materials |  |
| Solar Energy |  |
| Peanut Processing |  |
| Logistics |  |
| Software and automation |  |
| Other (Please indicate) |  |

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| * 1. Do you have experience or know-how in the sector that you want to establish your business? Give a brief summary the work being done in that sector.
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| * 1. In the realisation of your business idea, do you need special knowledge, skills, business relations, workforce, and so on. How would obtain the skills you do not have? Why do you think that you will be successful?
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| * 1. Do you need special permits, licenses or official documents for the establishment of your business? Do you know requirements, specifications that can be used consistently to ensure that your materials, products, processes or services are fit for national or international quality standards?
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| * 1. Will you be doing R&D studies, or the business is an output of an R&D study or the business has/will have a patent?
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| * 1. How many staff will you employ?
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1. **Market and Financial Plan**

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| 1. Who will you sell the product or service of your company? Who are your main customers? Have you got any agreements with your potential customers? How do you plan to sell your products or services? What kind of support do you need in this regard?
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| 1. Are there other companies that produce the same or similar products that you intend to produce?
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| 1. How do you intend to compete with your competitors?
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| 1. When compared to competitive products, what are the advantages and weaknesses of your product?

What is your estimated price for your product or service? What evidence do you have that your customers pay that price? |
| 1. Did you think about targets for selling your products or services? Please specify the factors that may affect the sales targets? What is your estimation on sales at the end of first year?
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| 1. How much does your investment cost? Express your initial costs and other initial expenditures. Machine and equipment, raw materials, cost of the establishment of the enterprise, etc.
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| 1. Did you calculate your operational costs on a monthly basis? Salaries of the staff, social insurances, office supplies, expenditures for communication etc.
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| 1. How will you be financing your business? Personal savings, borrowing from family and friends, take loan etc.
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1. **Expectations from Osmaniye İŞGEM**

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| 1. How many square meters of workplace do you need to set up your business? In addition to the office, what are the required properties of the space for the machines, raw materials, intermediate products and finished products, storage areas, input-output areas, etc.?
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| 1. Why do you want to take part in Osmaniye İŞGEM? What are your expectations from the ISGEM regarding marketing, support, and publicity?
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| 1. Do you expect any environmental impact (noise, dust, smoke etc.) resulting from your business?
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1. **General Information about Entrepreneur**

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| 1. Have you ever attended any training in Entrepreneurship? Have you got KOSGEB New Entrepreneur Training Certificate? Have you ever made an application to any other entrepreneurship programs? (KOSGEB, TÜBİTAK BİGG Program etc.)
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| 1. Any other information or important situation that you think is relevant?
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